

# Michaela McGuire

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## **Education:**

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University of Rhode Island – Kingston, RI

May 2012

*Bachelor of Arts – Major: Biology*

*Overall GPA: 3.86/4.0*

*Relevant Coursework: Human Anatomy, Intro to Human Physiology, General Genetics, Intro to Medical Microbiology, Immunology and Serology, Intro to Diagnostic Microbiology*

## **Work Experience:**

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Nanny (Westerly, RI)

Summer 2011-Present

- Plan, monitor, and oversee the daily activities of one- and two-year old boys
- Ensure the safety and happiness of two extremely active and inevitably dependent children
- Nourish, care for, and provide acute attention to the boys throughout all actions including, but not limited to, eating, napping, and playing

Rhode Island and Hasbro Children's Hospitals (Providence, RI)

Spring 2011-Summer 2011

*Neurosurgery, Cancer Center, and Pediatric Surgery Intern*

- Evaluate and diagnose patient signs and symptoms and determine a best fit treatment with a supervisor
- Assess the status of patients before, during, and after treatments with exceptional attention to changes in vitals, symptoms, coherency, etc.
- Interact positively but professionally with patients and their families to ensure a quality level of care and decrease anxiety
- Shadow in-patient and out-patient procedures including brain tumor resections, EVD and lumbar drain placements, chemo and radiation treatment, and pre- and post-operative exams.
- Read and interpret results of CT and PET scans, MRIs, biopsies, and urine/stool/blood lab work with a supervisor

URI–Academic Enhancement Center (Kingston, RI)

Winter 2011-Spring 2011

*Supplemental Instruction Leader: Biology 101*

- Adapted creatively to the different needs of the students and found different ways of expressing the same concept
- Elicited unyielding trust from the students—they would be helped in any way possible by a dependable leader
- Facilitated two hour-and-a-half instructional sessions for the students which enlightened them during the sessions and encouraged self-studying-initiative
- Built and maintained a relationship with the students' instructor and the AEC supervisor
- Organized lesson plans that encouraged participation, learning, and interest

Flip Flops (Charlestown, RI)

Summer 2010

*Waitress*

- Improved the restaurant experience for the customers with interpersonal skills and consistent outstanding service
- Prioritized duties (i.e. ordering and running food and greeting tables) to ensure timely customer service
- Multi-tasked to meet the needs of a high volume of customers with a wide variety of requests
- Operated efficiently during peak hours to advance the progression of quality service
- Delegated opening and closing duties to waitresses but worked as a team with them to accomplish the tasks effectively

Tropic Frost (Charlestown, RI)

Summers 2008-2010

*Ice Cream Server/Assistant Manager*

- Monitored servers' actions and attitude and offered constructive criticism where improvement was necessary
- Greeted and served customers in a timely fashion

Arcadia YMCA (Hope Valley, RI)

Fall 2005-Spring 2008

*Front Desk Attendant, Kids Korner Staff, Dance Instructor*

- Welcomed recurrent and new members and addressed their concerns or requests
- Generated activities for the children in Kids Korner keeping them entertained and safe while exhibiting patience
- Choreographed and taught dances to the Children's Hip-Hop class (ages 4-10) with consistent encouragement

## **Volunteer Experience:**

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Alternate Spring Break 2009 (Mississippi), Rosary Alter Society, Shady Acres Nursing Home

## **Honors/Awards:**

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Dean's List (9 Semesters), National Honor Society, Rhode Island Honor Society, Presidential Gold Award

## **Computer Skills:**

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Proficient in use of Mac and PC computer systems, Microsoft Office Programs, Internet Explorer, and Safari